

## Program Outreach Booking Form to Copy and Use

12-13

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OFFICE USE ONLY						
Date Received						
FT#						
Program Director's Approval						
Sent to school & arts organization						

## PROGRAM OUTREACH BOOKING FORM

Program Brought to Your School by an Arts Partners Partnering Organization

Note: Only outreach programs for which we have a copy of this completed form on file and approved **in advance** of the program will be paid from your Arts Partners account.

Schools are responsible for making their own arrangements with the organization doing the program.

School:							
School (	Contact Person	:	Phone Number:				
Partner	Arts Organizat	ion:	1				
Program Title:							
Date	Time	Teacher at Program (First & Last)		Grade Level	# of Stu- dents	Program Location	
Below, list only the dollar amounts AP is to pay.							
Progran	1 Fee						